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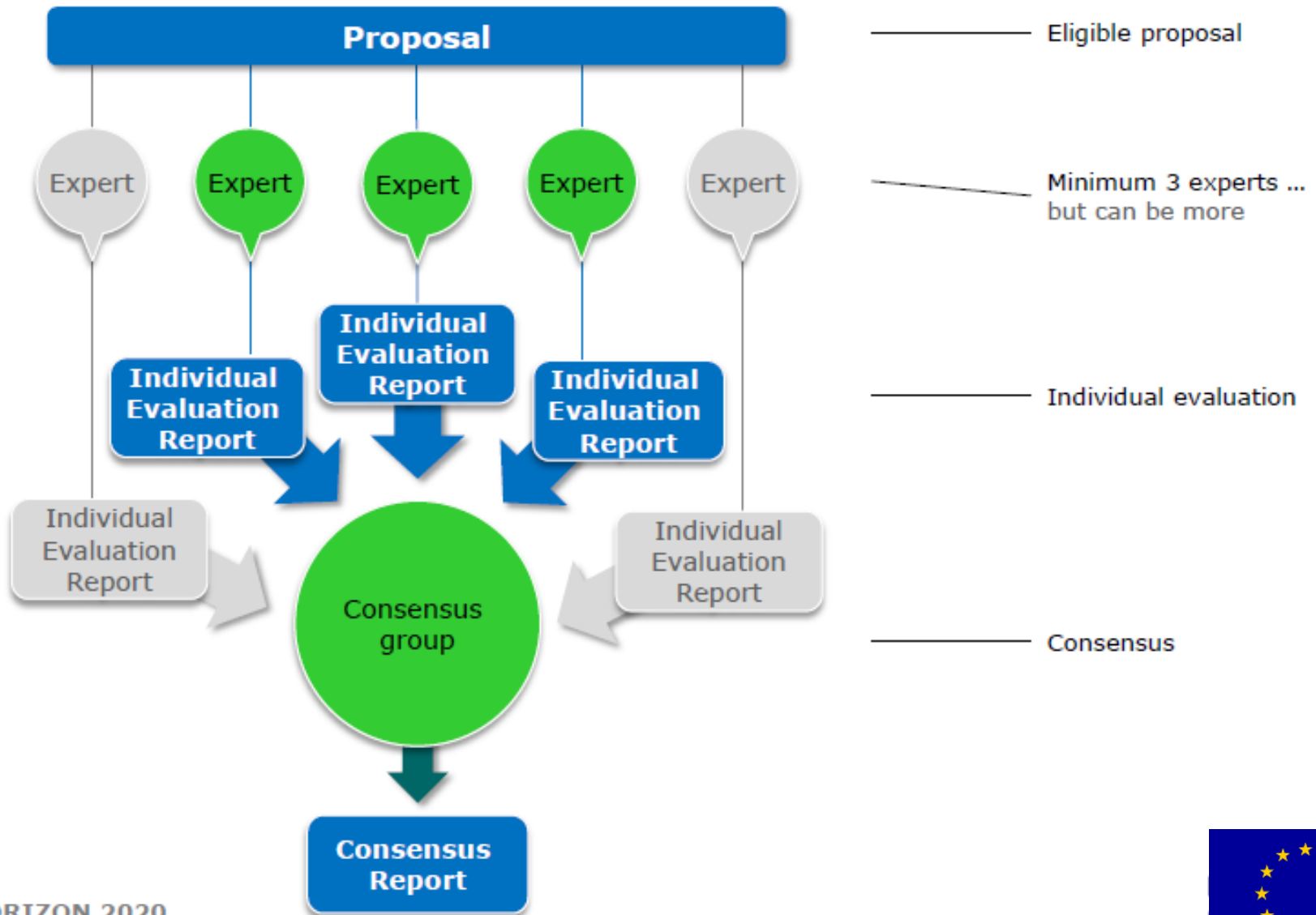
# ***Proceso de evaluación de propuestas en el H2020***

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# Evaluation Process



# The proposal in SEP

a) from the **task list**, click on the proposal **reference** or **acronym**.

This action opens the **task details** screen, where you have access to the **proposal**.

Check potential CoI

**READ PART A only**

and decline the task if necessary

b) If no CoI detected click **Edit task**

The screenshot shows the 'Task Details' screen in the SEP system. It is divided into several sections:

- Task Details (Left Panel):** Contains fields for Type (Proposal), Acronym, Proposal, Attachments (Part A.pdf, Part B.pdf), Proposal Status (ELIGIBLE), Panel (1.8 (UC)), Deadline (Friday, November 9, 2012 5:00 PM), Task Status (Assigned), and Task Owner.
- Access to Part A and Part B:** A callout box pointing to the Attachments section.
- Proposal Information (Top Right):** Includes Proposal title, Funding scheme (CP-IP), Activity topic / Objective, Resubmission, Submission date (Wednesday, October 24, 2012 4:41 PM), and Ethical issues in the submitted proposal (no).
- Duration and Budget (Far Right):** Includes Duration, Total budget, Total requested EC contribution, Number of participants (32), and Currency (EUR).
- Basic information for the proposal:** A callout box pointing to the Duration and Budget section.
- Keywords:** Book, literature, prospective, social anticipation.
- Abstract:** A text area containing the abstract of the proposal, starting with 'Citizen Kane is a 1941 American drama film...'. A callout box points to this section.
- Task Comments (Bottom Left):** A section for adding comments, with a text input field and an 'Add comment' button. A callout box points to this section.
- Task comments:** A callout box pointing to the Task Comments section.
- Consortia and partners details:** A callout box pointing to the bottom right section.
- Coordinator and Partner Details (Bottom Right):** A section for entering contact information for the Coordinator and Partner, including fields for Name, PIC, and Contact.

At the bottom of the screen, there are three buttons: 'Decline task' (red arrow pointing left), 'Go to task list' (green arrow pointing right), and 'Edit task' (green arrow pointing right).



# Write an IER

Deadline for  
completing  
all IERs:

Commission

< Hide task details and comments

Task Details

Task	Write IER
Acronym	
Proposal	
Attachments	
Status	
Panel	
Deadline	
Task Status	
Task Owner	

Task Comments

Expand comments >

Last 2 of 2 comments

## Individual Evaluation Report – Coordination and support actions

Help

Status: Below

Total score: 6.00 Threshold: 10 Evaluation progress: 100.00%

Expand / Collapse all criteria

### + Criterion 1 - Excellence

Current score: 1.0 / 5; Threshold 3; Weight 100% ; Priority 1

### + Criterion 2 - Impact

Current score: 2.0 / 5; Threshold 3; Weight 100% ; Priority 2

### + Criterion 3 - Quality and efficiency of the implementation

Current score: 3.0 / 5; Threshold 3; Weight 100% ; Priority 3

### + Operational Capacity

Current status: Operational Capacity: No

+ Proposal content corresponds, wholly or in part, to the topic description against which it is submitted, in the relevant work programme part

Current status: No

### + Overall comments

Expand / Collapse all criteria

Save Submit

Decline

Print to PDF

Print to DOC

Go to task list

Complete your reports **one by one**.

You may **save** the report at any time, and return to it later.

**Submit only when you completed all your individual assessments and have compared them to ensure consistency**

After submission the report is no longer editable, but is still accessible from the **"All tasks"** list using the **View** button.



# Research and Innovation Actions/Innovation Actions/ SME instrument

- ✓ For the first stage of a two-stage procedure, only the aspects of the criteria in **bold** are evaluated

## Excellence

*To the extent that the proposed work corresponds to the topic description in the work programme:*

- **Clarity and pertinence of the objectives**
- **Soundness of the concept, and credibility of the proposed methodology**
- **Extent that proposed work is beyond the state of the art, and demonstrates innovation potential (e.g. ground-breaking objectives, novel concepts and approaches, new products, services or business and organisational models)**
- **Appropriate consideration of interdisciplinary approaches and , where relevant, use of stakeholder knowledge.**

## Impact

- **The expected impacts listed in the work programme under the relevant topic**
- Any substantial impacts not mentioned in the WP, that would enhance innovation capacity; create new market opportunities, strengthen competitiveness and growth of companies, address issues related to climate change or the environment, or bring other important benefits for society
- Quality of proposed measures to exploit and disseminate project results (including IPR, manage data research where relevant); communicate the project activities to different target audiences (n/a SME Phase 1)

## Implementation

- Quality and effectiveness of the work plan, including extent to which resources assigned in work packages are in line with objectives/deliverables
- Appropriateness of management structures and procedures, including risk and innovation management
- Complementarity of the participants and extent to which the consortium as a whole brings together the necessary expertise
- Appropriateness of allocation of tasks, ensuring that all participants have a valid role and adequate resources in the project to fulfill that role



## ***Role of independent experts***

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- Evaluate proposals submitted in response to a given call
- Responsible for carrying out the evaluation of the proposals
  - not allowed to delegate the work to another person!
- Close reports in the electronic system within a given deadline
- Significant funding decisions will be made on the basis of their assessment
- If you suspect any form of misconduct (e.g. plagiarism, double funding), please report this to EC/Agency staff



## ***Role of independent experts***

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- Independence
- Impartiality
- Objectivity
- Accuracy
  - You make your judgment against the official evaluation criteria and the call or topic the proposal addresses, and nothing else
- Consistency
  - Apply the same standard of judgment to all proposals



# Interpretation of the scores

0

The proposal **fails to address the criterion** or cannot be assessed due to missing or incomplete information.

1

**Poor.** The criterion is inadequately addressed, or there are serious inherent weaknesses.

2

**Fair.** The proposal broadly addresses the criterion, but there are significant weaknesses.

3

**Good.** The proposal addresses the criterion well, but a number of shortcomings are present.

4

**Very Good.** The proposal addresses the criterion very well, but a small number of shortcomings are present.

5

**Excellent.** The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.





## ***Consensus report (CR)***

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### **The rapporteur is responsible for drafting the CR**

- Including consensus comments and scores
- In some cases, the rapporteur does not take part in the discussion

### **The quality of the CR is of utmost importance**

- It often remains unchanged at the panel stage

### **The aim of the CR is to give:**

- A clear assessment of the proposal based on its merit, with justification
- Clear feedback on the proposal's weaknesses and strengths, of an adequate length, and in an appropriate tone
- Explain shortcomings, but not to make recommendations



## *The panel review*

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- **Consists of experts from the consensus groups and/or new experts**
- **Ensures the consistency of comments and scores given at the consensus stage**
- **Resolves any cases where a minority view is recorded in the CR**
- **Endorses the final scores and comments for each proposal**
  - Any new comments and scores (if necessary) should be carefully justified
- **Recommends a list of proposals in priority order**
- **Prioritises proposals with identical total scores**
- **May also hold hearings at which applicants are invited to present their proposal**



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***Gracias por su atención***

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